# **RXI Convention Brescia 2024 Code of Conduct**

# **General info**

English is the official language of the Convention. It is mandatory to bring your original ID. It is prohibited to use drugs of any kind. It is mandatory to follow the Italian rules and laws.

## Harassment-free environment

Rotex International Convention Brescia 2024 Committee is committed to providing a safe, productive, and welcoming environment for all meeting participants, sponsors, and volunteers. Rotex International Convention Brescia 2024 Committee is dedicated to a harassment-free conference experience for everyone, regardless of gender, gender identity and expression, age, sexual orientation, disability, physical appearance, body size, race, ethnicity, religion (or lack thereof), or technology choices.

Rotex International Convention Brescia 2024 Committee does not tolerate harassment of conference participants in any form. Sexual language and imagery are not appropriate for any conference venue, including talks, workshops, parties, X (formerly known as Twitter), Zoom and other online media. Conference participants violating these rules may be sanctioned or expelled from the conference without a refund at the discretion of the conference organizers.

Participants are required to respect the privacy of other participants and refrain from any unauthorized or unwelcomed recording or photography.

If a participant experiences harassment or hears of any incidents of unacceptable behavior, Rotex International Convention Brescia 2024 Committee asks that they inform the Conference Chair, Alberto Domenighini at alberto@rotex.org, so that the Committee can take the appropriate action.

### Underage

It is forbidden to smoke, consume or buy alcoholic drinks of any kind during the stay if the participant is under 18 years old.

### **Health Insurance**

It is mandatory to have a health insurance with national coverage during the period of stay. This does not apply to EU citizens or residents, which are entitled to any medical treatment that cannot wait until they get home.

### **Convention Fee Waves**

The Rotex International Convention Brescia 2024 Committee set the following Convention Fee waves:

- Early Birds: €200 (from Jan 15\*-Jan 31\*/up to 40 tickets)
- 1<sup>st</sup> wave: €250 (from Feb 1\*-Feb 29\*/up to 100 tickets)
- 2<sup>nd</sup> wave: €280 (from Mar 1\*-Mar 31\*/up to 150 tickets)
- 3<sup>rd</sup> wave: €300 (from Apr 1\*-Jul 14\*)

\*These dates might slightly change as necessary (the opening of a new wave will properly be communicated through the event's social media pages and website)

## Accommodation

Accommodation will <u>not</u> be included in the Convention fee. Therefore, the registrant must make their own reservation. The Rotex International Convention Brescia 2024 Committee will provide a list of partner hotels to choose from. The Rotex International Convention Brescia 2024 Committee is not responsible for any issue that might occur between the parties.

## **Photo Release**

The Rotex International Convention Brescia 2024 Committee will use any photographs, film footage, tape recordings which may include participant's image or voice for purposes of promoting or interpreting its programs, without obligation to the participant.

# **Cancellation/Refund Policy**

If a registrant is unable to attend the event for any reason, they may substitute with someone else until April 3, 2024 by arrangement with the registrar.

All cancellations will be charged a €25 fee to cover fees related to returned payments. Days of Notice Prior to the Conference:

- 120 days notice (i.e., up to April 3, 2024), refund of 100% of the amount paid (- €25)
- 80 days notice (i.e., up to May 13, 2024), refund of 75% of the amount paid (- €25)
- 60 days notice (i.e., up to June 2, 2024), refund of 50% of the amount paid (- €25)
- 40 days notice (i.e., up to June 22, 2024), refund of 20% of the amount paid (- €25)

Cancellations communicated after June 22, 2024 will <u>not</u> be refunded at all.

Note: all payments are processed in euros (€) and so are refunds. For that reason, all refunds are subject to exchange rate fluctuations between the date of purchase and the date of conclusion of the refund process, if registrant's order was placed using a different currency.

### Privacy

The Rotex International Convention Brescia 2024 Committee will use the registrant's personal data to process their registration and will use the contact details they provide to communicate with them about the event, so that they can fulfil their work as the event provider. In the case of co-organized events, a registrant's data (e.g., health information such as dietary or accessibility requirements) may be shared with the other organization(s) and/or external speakers for the purposes outlined above. The Rotex International Convention Brescia 2024 Committee will also use registrant's contact details following the event to send them content relating to the event and/or to ask them for feedback. The Rotex International Convention Brescia 2024 Committee will not share a registrant's personal data with any other third party.

Registrants' personal data will be processed based on art. 13 of EU Reg. n. 2016/679.

# Contacts

For any questions, registrants can reach the Rotex International Convention Brescia 2024 Committee by sending a direct message to their Instagram page (@rotexcon2024) or an email to rotexcon2024@gmail.com.

Rotex International Convention Brescia 2024 Committee January 7, 2024 - Brescia, Italy